

Western Cuyahoga Audubon Board Meeting  
Sunday, September 24, 2007  
At Book & Bean Coffee in Berea, OH

Attendees: Tom, Terri, Kit, Diane, Kathleen, Liz and Mary Anne

1. Treasurer's Report: As Nancy was not in attendance, no Treasurer's Report
2. End of Year Appeal: Tom reviewed the concept of a year end annual appeal. Tom will write the letter, then the Board will get together to stuff envelopes in November and mail letter in December. We will mail to all National and Chapter members
3. WCAS participation in RR Watershed Festival on September 29<sup>th</sup>. Mary Anne reports that we have the following volunteers to man the tables: Dave Lewis, Laurie Boylan, Bill Deininger, Terry & Joanne Gorges. Tom Romito will lead a walk at Plumbrook Reservation in Medina county and then return to RRNC.
4. Gund Foundation recruiting for new grants program officer. A copy of the Gund position description is attached.
5. Planning timeline and marketing contacts. Terri provided the attached timeline and marketing contact.
6. Field Trips update. November – January are complete.
7. Partnership update: Terri reported that WCAS will have joint field trips with the Native Plant Society, Black River Audubon, Medina Land Conservancy, Greater Akron Audubon, and Cleveland Metroparks.
8. Discovery Pack. Mary Anne showed the Dike 14 Nature Preserve Discovery Pack to board. We have loaned one of the Packs to Liz Clingman and the South Euclid/Lyndhurst Schools. WCAS needs to develop a loan program for the Discovery Pack. We will publicize at our meetings and at the Glenville Festival next year, possibly.
9. Annual Report: Diane reports that the workshop for public officials is in the works. She also has given assignments to Board members to write items for the annual report.
10. The next board meetings will be October 22, 2007 at 6:30 pm at Book & Bean in Berea, OH.

Mary Anne Romito

216.241.3114

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Fax 216.241.6560

45 PROSPECT AVENUE WEST

CLEVELAND, OHIO 44115

The George Gund Foundation

September 14, 2007

Mr. Tom Romito  
Western Cuyahoga Audubon Society  
4310 Bush Avenue  
Cleveland, OH 44109

Dear Mr. Romito:

As you may know, Jon Jensen left our Foundation at the end of August to become executive director of the Park Foundation in Ithaca, New York. We are deeply grateful to Jon for his many years of work here and we know that he will be very successful in his new role. During the transition period, Emily Amato ([emato@gundfdn.org](mailto:emato@gundfdn.org)) will be the primary contact for the environmental grants program. You should feel free to contact her about any aspect of our grantmaking interests and activities.

While saddened to see Jon leave, we are excited to embrace this opportunity to recruit a new senior program officer for the environment to join a terrific team of Foundation program officers. In fact, the interdisciplinary nature of the Foundation's work is a core value we will seek in a new individual. I have attached a position description to give you a better understanding of the opportunity.

We have retained the Explore Company to lead the search process. We hope that you will help us identify candidates for the opening and you should direct referrals to:

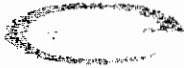
Daniel A. Sherman  
President  
Explore Company  
1054 31<sup>st</sup> Street, NW  
Suite 330  
Washington, D.C. 20007  
202-333-3473  
[dsherman@explorecompany.com](mailto:dsherman@explorecompany.com)  
[www.explorecompany.com](http://www.explorecompany.com)

Thank you for your interest and for the important work that you do.

Sincerely,



David T. Abbott  
Executive Director



E X P L O R E  
C O M P A N Y

## **THE GEORGE GUND FOUNDATION SENIOR PROGRAM OFFICER FOR THE ENVIRONMENT**

The George Gund Foundation, Ohio's largest private foundation, seeks to recruit a Senior Program Officer for the Environment.

### **About the George Gund Foundation**

The George Gund Foundation was established in 1952 as a private, nonprofit institution with the sole purpose of contributing to human well-being and the progress of society. Over the years, program objectives and emphases have been modified to meet the changing opportunities and problems of our society, but the Foundation's basic goal of advancing human welfare remains constant.

The Foundation currently makes approximately \$26 million in grants each year in arts, education, economic development and community revitalization, environment and human services. The Foundation increasingly seeks ways to weave these interests together to contribute to restoring health, livability and competitiveness in Greater Cleveland.

Additional information about the Foundation can be found at <http://www.gundfoundation.org>.

### **Senior Program Officer**

The Senior Program Officer will be based in Cleveland and will report to David Abbott, Executive Director. The Senior Program Officer will serve an important role in shaping strategy, guiding the Foundation's environmental policies and practices, and developing for the Board future directions for the Foundation and its overall grantmaking activities. In this role, the Senior Program Officer will need to be a person of experience and stature in the environment field or closely related endeavors, and also be a person eager to work in a family foundation with an actively engaged Board. A core value within the Foundation is a spirit of teamwork and collegiality.

The Foundation seeks to take advantage of the many ways that Cleveland's urban issues present both challenges and opportunities for creative grantmaking. Against the backdrop of an industrial history represented at its worst by the pollution of the Cuyahoga River, Cleveland is making strides toward an environmentally sustainable future. The Foundation seeks to accelerate that progress by supporting and growing the network of partners working to build economic, social and environmental sustainability. Although principally focused on Northeast Ohio, the Foundation also has made grants to organizations promoting effective environmental policies at all levels of government, especially those that relate to an urban context.

The Senior Program Officer must possess both a vision and an ability to analyze and synthesize complex information that supports the Foundation's goals. The Senior Program Officer must cultivate strong and cooperative working partnerships with government agencies, corporations, foundations, and other partners, and have the presence and stature to engage the highest levels of leadership in these organizations.

The Senior Program Officer will act to strengthen the Environment Program by convening, brokering, and nurturing strategic relationships and partnerships. The Senior Program Officer should be an energetic and entrepreneurial leader. The Senior Program Officer should be a person who can articulate a vision that embodies the collective view of the Environment Program and the entire Foundation and also have the presence, judgment, and personal capabilities to interact effectively with a diverse range of individuals at all levels of the community.

One of the key aspects of the Senior Program Officer's work will be to identify and support approaches that create opportunities to leverage the Foundation's resources to achieve lasting public policy outcomes at the local, state and federal levels. The Senior Program Officer should be a person who has a depth of experience moving thoughts to action – in other words an individual who knows how to work through complex bureaucracies and systems to achieve important gains which benefit communities and the natural ecosystem in the region.

### **Professional Qualifications and Personal Attributes**

The Program Officer should ideally possess the following professional qualifications and personal attributes:

#### **Professional Experience:**

- Ten years of strong experience leading to a solid understanding of urban environmental issues, including sustainability movements and environmental justice. Experience as a grantmaker would be a plus but is not required.
- An understanding of the key issues in the environmental field, a sophisticated knowledge of their political implications, and a demonstrated ability to navigate these issues diplomatically.
- An understanding of the policy-making process and the political dynamics of cities.
- Demonstrated strong analytic skills, including the capability through questioning, research and site visits to understand the feasibility and value of submitted grant proposals.
- Excellent communication skills, including the ability to write clearly and succinctly under time pressure and to make well-organized, strong verbal presentations.

- The ability to think creatively and collaboratively about the broad goals of the foundation while remaining focused on the detail-oriented work and follow-through required by the position.
- The ability to play effective leadership roles in Cleveland and in the national foundation community.
- Bachelor's degree is required; an advanced degree is a plus.

Personal qualities:

- Smart, high-energy, self-motivated, naturally collaborative and collegial, innovative and creative, personable, trustworthy, diplomatic, and in possession of impeccable integrity.
- Superlative interpersonal skills, including an ability to listen to others and learn from their best ideas, intellectual curiosity, approachability, and openness to input from all levels of staff.
- Ability to work independently and as a team member in a collegial atmosphere where differing viewpoints and give-and-take are expected and encouraged.
- Ability to work creatively with grant applicants and others.
- A keen sense of humor and a positive outlook are essential.
- Wide-ranging curiosity and a deep interest in the lives of older industrialized cities, particularly Cleveland.

Compensation

The Foundation offers an excellent benefits package and a salary that is commensurate with experience and education. This position is exempt and full-time. The position is located in Cleveland, OH. Relocation benefits are available.

Interested candidates should send a cover letter and resume referencing Gund Foundation via email to [resumes@explorecompany.com](mailto:resumes@explorecompany.com) or via regular mail to:

Daniel Sherman  
President  
Explore Company  
1054 31<sup>st</sup> Street NW  
Suite 330  
Washington, DC 20007

**The George Gund Foundation is an Equal Opportunity Employer.**

Western Cuyahoga Audubon Society planning time line

| October 2007 | November 2007          | December 2007                       | January 2008                     | February 2008       | March 2008                   | April 2008   | May 2008       | June 2008            | July 2008 | August 2008                        | September 2008 |
|--------------|------------------------|-------------------------------------|----------------------------------|---------------------|------------------------------|--|----------------|----------------------|-----------|------------------------------------|----------------|
|              | IBA flier to printers? | Dec 1 deadline for Emerald Necklace | Jan 1 deadline for Earthwatch OH |                     | IBA celebration and training |  |                |                      |           | IBA volunteer appreciation potluck |                |
|              |                        | Potluck meeting                     |                                  |                     |                              |  | IBA Walk / Run |                      |           |                                    |                |
|              |                        | Christmas bird count                |                                  | Atlas meeting w/Ken |                              |  | Birdathon      |                      |           |                                    |                |
|              |                        |                                     | New weeders flier to printer     |                     |                              |  |                | IBA Atlasing 2 dates |           |                                    |                |
|              |                        |                                     |                                  |                     |                              | First weeder date  |                |                      |           |                                    |                |
|              |                        |                                     |                                  |                     | Buzzard Sunday               | North Coast Nature Fest at Rocky River Nature Center (Table at?) |                |                      |           |                                    |                |

WCAS newsletter deadline for Nov, Dec, Jan

WCAS newsletter deadline for Feb, March, April

WCAS news letter deadline for May, June, July

WCAS news letter deadline for Aug, Sept, Oct

RAWS

Publication  
Earthwatch Ohio

Contact

Deadline / contact info

Nov 1 for Dec Jan issue. Jan 1 for Feb March issued

Stefanie Spear, Editor, Graphic designer, executive director [spear@earthwatchohio.org](mailto:spear@earthwatchohio.org), 216-387-1609  
PO Box 213, Chagrin Falls, OH 44022

Emerald Necklace

First contact Janelle Reardon [jpr@clevelandmetroparks.com](mailto:jpr@clevelandmetroparks.com)  
If late. Paulette W

At least 3 months ahead

440-734-6660

[pmw@clevelandmetroparks.com](mailto:pmw@clevelandmetroparks.com)

Plain Dealer

Donna Miller, Animals in the News, [djmiller@plaind.com](mailto:djmiller@plaind.com), fax 216-999-6374, 1801 Superior Ave, Cleveland 44114

Jim McCarty, Aerial View, [jmccarty@plaind.com](mailto:jmccarty@plaind.com), 216-999-4153  
also see [cleveland.com/neobirding](http://cleveland.com/neobirding)

The Gazette, Medina and Hinckley area, .35 cents

PO Box 407, 885 W Liberty St, Medina, OH 44258-0407  
Phone 330-725-4166, too-free 800-633-4623

2 weeks before event.

"Billboard", entertainment section, send hours and days, address, phone number.  
Categories include Family Outings, Festivals, Miscellany, Sesaonal, Outdoors

Billboard, The Gazette, addresss above, fax 330-721-4016, email [accent@ohio.net](mailto:accent@ohio.net)

Entertainment Briefs, no contact in paper, small section with short paragraphs on events

The Post, Eastern Medina, free, Granger, Sharon, Montville,  
Wadsworth, Guilford

Medina, phone 330-722-6322, fax 330-722-9875  
Managing editor in April 2007 was Michael Trogdon, [mtrogdon@thepostnewspapers.com](mailto:mtrogdon@thepostnewspapers.com)  
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"New to Do" deadline is about 10 days ahead

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