

Audubon

2006-2007 Chapter Annual Report Form

This form is available in electronic format at <http://www.audubon.org/local/businessAndSupport.html>.
Please save a copy for your Chapter's files and return this completed report by August 15, 2007 to:

Audubon Ohio, 692 N. High St., Suite 303, Columbus, Ohio 43215
Phone: 614-224-3303, Fax: 614-224-3305 Email: Ohio@Audubon.org

For the 12 month period ending on June 30, 2007, or ____/____/____. Date Submitted: __August 1, 2007

Chapter Name: __Western Cuyahoga Audubon Society____ Chapter Code: __S63____

Submitted By (*Name/Position*): __Tom Romito/President____

Your Address (*City, State, ZIP*): __4310 Bush Ave., Cleveland, OH 44109____

Your Email Address: __tomromito@ameritech.net____

Your Day Phone __ (216) 741-2352____ Your Evening Phone: __Same____

Please include the following sections in your report. The Questionnaire and Chapter Leader Report Form must both be received before baseline funding can be paid. If the Financial Report and Annual Plan are to be sent separately, please indicate the date by which they will be sent. In order to receive baseline funding this year, the final deadline for all materials is December 31, 2007.

| | √ Sent | Or date to be sent |
|---|--------|--------------------|
| 2006-7 Chapter Status and Activities Questionnaire | ✓ | |
| 2007-8 Current Chapter Leader Report* | ✓ | |
| 2006-7 Chapter Financial Report for Previous Year* | ✓ | / / |
| 2007-8 Chapter Annual Plan (<i>please include as attachment</i>) | ✓ | / / |

** Please feel free to substitute this information in an alternate format.*

Audubon 2006-2007 Chapter Questionnaire

(Check box that applies, or provide #'s)

CHAPTER STATUS

Has the Chapter's **state incorporation status** changed in the last year?
 - If yes, is the Chapter newly incorporated?

Does the Chapter have **501(c)(3) tax-exempt status**?
 - If "Don't Know," does the Chapter need help checking?

If the Chapter is newly tax-exempt, please attach a copy of the IRS determination letter.

Does the Chapter offer a **Chapter membership** separate from NAS membership?
 - If "Yes," please estimate the current number of Chapter members:

Did your Chapter operate under a **strategic plan** during the past year?

| Yes | No | # |
|-------------------------------------|-------------------------------------|-----|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| <input type="checkbox"/> | <input type="checkbox"/> | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| <input type="checkbox"/> | <input type="checkbox"/> | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 112 |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | |

Does the Chapter have **one or more paid staff**? If so, how many?

CHAPTER ACTIVITIES

With respect to people who **volunteered time** for your Chapter (inc. the board):

- About how many people volunteered to do at least one activity over the year?
- About how many total hours do you estimate your volunteers provided?

How many **monthly programs** did your Chapter offer last year?

- On average, how many people attended each program?
- What was the highest attendance?
- What was the lowest attendance?

How many **field trips** did the Chapter conduct last year?

- On average, about how many people attended each field trip?
- What was the highest attendance?
- What was the lowest attendance?

How many **newsletter issues in print** did the Chapter publish last year?

How many **electronic newsletter issues** did the Chapter publish last year?

Did the Chapter maintain an **email notification list** for members?

Did the Chapter sponsor **Audubon Adventures classrooms**? If so, how many?

Did the Chapter offer any of the following **educational programs**:

In-school programs? If so, how many?

Field trips for school classes? If so, how many?

Teacher training activities, programs or workshops? If so, how many?

Scholarships to a nature camp? If so, how many?

Did the Chapter offer one or more **beginning birding classes** last year?

Does the Chapter own or manage one or more **sanctuaries**?

Does the Chapter own or manage an **education center**?

- If yes, **please list the individual site name, location and acreage** separately.

Did the Chapter engage in **land stewardship** (restoration, maintenance, etc) on:

- Chapter-owned or National Audubon-owned sanctuary or Center?
- Important Bird Area? (If yes, please name below)

IBA name(s): Rocky River IBA

- Other site (i.e. public park or refuge)? (If yes, please name below)

Site name(s): Invasive plant pulls at various sites in Greater Cleveland

Did the Chapter maintain a **native plant garden**, in a local park or school?

Did the Chapter offer a **garden tour** last year?

Did the Chapter hold a **native plant sale** last year?

Did the Chapter sponsor or participate in any **outreach events**? (check all that apply):

- Birding Festival JJ Audubon's Birthday Event Other Northcoast Nature Festival
- Earth Day Event International Migratory Bird Day

In which of the following **citizen science programs** did the Chapter participate? (check all that apply)

- Christmas Bird Count Other Science Olympiad, IBA, School Days
- Great Backyard Bird Count at Edgewater State Park, Rocky River Watershed
- Bioblitz or Biodiversity Inventory Festival

| Yes | No | # |
|-----|----|--------|
| | | 1 |
| | | 80 |
| | | 10,000 |
| | | 10 |
| | | 30 |
| | | 50 |
| | | 20 |
| | | 12 |
| | | 20 |
| | | 30 |
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| | ✓ | |

- Has the Chapter engaged in any **activities in Latin America or the Caribbean?**
- Sponsored a **birding trip** to Latin America or the Caribbean (LA/C)?
 - **Provided funds** for a LA/C conservation organization's activities?
 - Hosted **one-on-one exchange** with LA/C conservationists/educators/students?
 - Provided **binoculars or bird books** to a LA/C organization?
 - Hosted a **link between local and LA/C school classrooms?**

| | | |
|---|---|--|
| | | |
| | ✓ | |
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| ✓ | | |
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| | ✓ | |
| | | |
| | ✓ | |

- Were **articles on public policy issues** included in the Chapter newsletter?
- Does the Chapter maintain a **phone tree or email network** for policy issues?
- Did Chapter members **contribute Letters to the Editor** on policy issues?
- Did Chapter members **meet with elected officials** on policy issues?
- Please **note two top policy issues** for the Chapter (or add more on separate sheet):
- 1) Preservation of private property within the Rocky River IBA.
 - 2) Preservation of Dike 14 Nature Preserve.
- Did your Chapter participate in a **State Council Meeting or Assembly** last year?

- Did the Chapter engage in any of the following **fundraising activities?** (check all that apply)
- | | | |
|---|--|---|
| <input type="checkbox"/> Seed Sale | <input type="checkbox"/> Annual Appeal | <input type="checkbox"/> Audubon Collaborative Funding Grant |
| <input checked="" type="checkbox"/> Birdathon | <input checked="" type="checkbox"/> Grant applications | <input checked="" type="checkbox"/> Other <input type="checkbox"/> Sales of coffee, photographs |

Please briefly list up to three of the Chapter's top accomplishments, based on your annual plan for the past year:

1. Continued IBA forest surveys.
2. Began vegetation surveys as part of IBA project.
3. Participated in Dike 14 education project.

Please briefly list up to three of the Chapter's top goals in your annual plan for the coming year:

1. Make a presentation to public officials about preserving the Rocky River watershed.
2. Conduct a dedication of the Rocky River IBA.
3. Raise \$20,000 more than last year.

How could the State Office and program, your nearest Center, the Chapter Services Office and/or national headquarters and programs help you achieve your major goal(s) in the coming year?

We would like to be able to count on the AO office to facilitate our annual strategic planning session, as it did this year. _____

Are there other areas where you would like assistance?

None at this time. _____

Please provide any additional details about the Chapter's activities in an attached document. And please don't forget to include the Annual Plan for 2007-2008. Thank you for completing your Chapter's Annual Report!

2006-2007 CHAPTER FINANCIAL REPORT

Chapter Name Western Cuyahga Audubon Society Chapter Code # S63

This is a generic report intended as a general overview of the chapter's financial condition, and should not be considered a complete picture for budgetary and accounting purposes. **IRS Form 990 or another similar report may be substituted for this form.**

BALANCE SHEET AND STATEMENT OF REVENUES AND EXPENDITURES FOR A 12-MONTH PERIOD
FROM JULY 1, 2006 TO JUNE 30, 2007 OR FROM ___/___/___ TO ___/___/___.

REVENUES

| | | |
|--|----------|------------|
| Audubon Baseline Funding | 2,583.00 | |
| Audubon Collaborative Funding | | |
| Audubon Membership Incentive Payments | | |
| Additional Chapter Membership Revenue | 2,115.00 | |
| Bequests | | |
| Grants/Contributions | 6,327.69 | |
| Educational Events | | |
| Fundraising Events | 1,022.15 | |
| Interest and Investments | | |
| Sales (Specify) Coffee, birdguides, t-shirts | 510.00 | |
| Other (Specify) Cleveland Bird Calendar | 210.30 | |
| Total Income | | _12,768.14 |

EXPENDITURES

| | | |
|---|----------|-------------|
| Administration | 1,225.94 | |
| Newsletter/Postage/Mailing | 3,384.06 | |
| Education Programs & Events | 2,026.23 | |
| Conservation Project Expenses | 696.30 | |
| Fundraising | | |
| Regional/State Offices/State Council | | |
| Grants/Contributions to Others (Specify) OOS, Friends of Lorain | 60.00 | |
| Other (Specify) | 210.30 | |
| Total Expenditures | | ___7,602.55 |

NET INCOME (OR DEFICIT) IN OPERATING FUNDS ___5,165.59

BEGINNING BALANCE ___7,592.05

ENDING BALANCE ___12,757.64

ASSETS

(Whole \$)

| | | |
|--|-----------|--------------|
| Cash & Equivalents (Checking, Savings, etc.) | 12,757.64 | |
| Investments (Stocks, CDs, etc.) | | |
| Accounts Receivable (Owed to Chapter) | | |
| Other (Specify) | | |
| Net Fixed Assets (Furniture, Equipment only) | | |
| Total Assets | | ___12,757.64 |

LIABILITIES & FUNDS BALANCE

Liabilities

| | | |
|--|--|-------|
| Accounts Payable (Owed by Chapter) | | |
| Unearned Income (Not Credited in This Fiscal Year) | | |
| Other (Specify) | | |
| Total Liabilities | | _____ |

Funds

| | | |
|---|----------|--------------|
| Restricted (Endowments, Scholarships, etc.) | | |
| Reserved (Committed to Specific Programs) | 6,000.00 | |
| Unreserved (Not Committed) | 6,757.64 | |
| Total Funds Balance | | ___12,757.64 |

(Assets = Liabilities + Fund Balance)

2007-2008 CHAPTER ANNUAL PLAN

Chapter Name Western Cuyahoga Audubon Society

Chapter Code #S63

Please use this optional form to report the Chapter's Annual Plan for the coming year, or substitute your plan in any other format.

What are the Chapter's major goals for the coming year?

1. Make a presentation to public officials about preserving the Rocky River watershed.
2. Conduct a dedication of the Rocky River IBA.
3. Raise \$20,000 more than last year.

How will the Chapter accomplish these goals? What are the primary actions or activities that will take place?

1. Make a presentation to public officials about preserving the Rocky River watershed.
 - a. Formalize our association the Rocky River Watershed Council (RRWC).
 - b. Plan and conduct a presentation to public officials in partnership with RRWC, focusing on how the IBA project will help preserve the watershed.
 - c. Publish an annual report to distribute at the presentation, as promised to and expected by our funders.
2. Conduct a dedication of the Rocky River IBA.
 - a. Plan and advertise a walk-a-thon through the IBA in May 2008.
 - b. Incorporate walking teams to involve as many people as possible.
 - c. Invite runners to participate and raise money through pledges they seek.
3. Raise \$20,000 more than last year.
 - a. Expand our birdathon effort.
 - b. Conduct an annual appeal.
 - c. Increase our grant-seeking efforts.

Is the Chapter considering applying for a collaborative funding grant to help achieve one or more goals?

Yes No

How else could the State Office and program, your nearest Center, the Chapter Services Office and/or national headquarters and programs help you achieve these goals?

We don't need help at this time, but we know AO and NAS are resources.